

# CHECKLIST

for application Spring 2018 for Denmark-America Fondet

(The checklist is submitted as front page for the application)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phonenumber: \_\_\_\_\_ E-mail: \_\_\_\_\_

**GRANT APPLIED FOR** - Tick the one you wish to apply for

\_\_\_\_\_ MASTER (Degree \_\_\_\_\_ Non-degree \_\_\_\_\_)

\_\_\_\_\_ Ph.D. (Degree \_\_\_\_\_ Non-degree \_\_\_\_\_)

## **DENMARK-AMERICA FONDET'S COMPANY GRANTS**

(refers to the list on Fondet's website)

Tick the ones you qualify and wish to apply for:

Egmont Fonden \_\_\_\_\_

FLSmith & Co. A/S Gavefond \_\_\_\_\_

Have you previously received a grant from DAF?

If yes, which and when? \_\_\_\_\_

# SPRING 2018 - ACADEMIC YEAR 2018-2019

FULL NAME	MALE: <input type="checkbox"/> FEMALE: <input type="checkbox"/>		
PRESENT ADDRESS	MOBILE PHONE: _____		
	WORK PHONE: _____		
	EMAIL: _____		
DATE OF BIRTH	DAY: _____	MONTH: _____	YEAR: _____
PLACE OF BIRTH (CITY & COUNTRY)	CPR.NR: _____		AGE: _____
EXPECTED LENGTH OF STAY IN THE U.S.	FROM	TO	
	DAY: _____	MONTH: _____	YEAR: _____
	DAY: _____	MONTH: _____	YEAR: _____
DEGREE / ACADEMIC TITLE ENG.: E.G. BA/MA DEGREE / DA.: FX BA/STUD.SCIENT.POL, STUD.MAG ETC.	ENGLISH:  DANISH:		PRESENT DEGREE / TITLE EXPECTED (M / Y):
OFFICIAL NAME OF EDUCATION IN DENMARK (E.G. POLITICAL SCIENCE, ECONOMICS, HISTORY, HUMAN RESOURCE MANAGEMENT ETC.)			
UNIVERSITY OR SCHOOL IN DENMARK (INCL. INSTITUTE OR DEPARTMENT)			
STUDY / RESEARCH FOCUS IN THE UNITED STATES (E.G. AMERICAN FOREIGN POLICY, ECONOMICS & TRADE, THEORY ETC.)			
ACADEMIC LEVEL IN THE U.S. (SPECIFY DEGREE DESIRED)	MASTER'S DEGREE: <input type="checkbox"/> NON-DEGREE: <input type="checkbox"/>	PH.D. DEGREE: <input type="checkbox"/> NON-DEGREE: <input type="checkbox"/>	
UNIVERSITY OR RESEARCH INSTITUTION YOU PLAN TO ATTEND/APPLY TO IN THE U.S.	LIST INSTITUTION(S):	APPLIED (Y/N):	ADMITTED (Y/N):

<b>EDUCATIONAL RECORD</b> (DO <u>NOT</u> CONVERT DANISH GRADES TO THE AMERICAN GRADING SCALE)				
1. HIGH SCHOOL	NAME OF SCHOOL	FROM/TO (M / Y):	DEGREE (ENGLISH/ DANISH)	GRADE POINT AVERAGE
2. BACHELOR DEGREE OR EQUIVALENT	NAME OF UNIVERSITY OR SCHOOL	FROM/TO (M / Y):	DEGREE (ENGLISH/ DANISH)	GRADE POINT AVERAGE / SO FAR
3. MASTER'S DEGREE OR EQUIVALENT	NAME OF UNIVERSITY OR SCHOOL	FROM/TO (M / Y):	DEGREE (ENGLISH/ DANISH)	GRADE POINT AVERAGE / SO FAR
4. ADDITIONAL DEGREES/ OTHER	NAME OF UNIVERSITY OR SCHOOL	FROM/TO (M / Y):	DEGREE (ENGLISH/ DANISH)	GRADE POINT AVERAGE / SO FAR
HAVE YOU BEEN TO THE U.S.? (WHERE, PURPOSE?)			DATE(S):	
EMPLOYMENT HISTORY (IF APPLICABLE)	List last 3 major positions - most recent position first:		TITLES (ENGLISH & DANISH); DATE(S):	
MARITAL STATUS (CHECK)	SINGLE: MARRIED: OTHER:		NUMBER OF ACCOMPANYING DEPENDENTS, IF ANY:	
NAME & ADDRESS OF PERSON TO BE NOTIFIED IN CASE OF EMERGENCY	IN DENMARK:  TEL:		IN THE UNITED STATES: (IF APPLICABLE)  TEL:	
ARE YOU A DANISH CITIZEN?	YES <input type="checkbox"/> NO <input type="checkbox"/>			
DO YOU HAVE DUAL U.S. / DANISH NATIONALITY?	YES <input type="checkbox"/> NO <input type="checkbox"/>		DO YOU HAVE A GREEN CARD? YES <input type="checkbox"/> NO <input type="checkbox"/>	
DO YOU HAVE OTHER DUAL NATIONALITY?	YES <input type="checkbox"/> NO <input type="checkbox"/>		IF YES, PLEASE WRITE WHICH	
LETTERS OF REFERENCE NAMES AND LETTERS OF PEOPLE FROM WHOM YOU HAVE REQUESTED LETTERS OF REF., PREFERABLY ONE EACH FROM DK & U.S.	NAME 1. 2.		TITLES (ENGLISH & DANISH): 1. 2.	

**STATEMENT BY APPLICANT:**

If I'm awarded a grant, I agree to return to Denmark upon completion of my studies in the United States, as specified in the final terms of award. I certify that the information given above, in the Curriculum Vitae and the Personal Statement/Essay that follows is complete and accurate to the best of my knowledge.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature (or name in bold letters)

Exchange rate (DKK/USD): 6,80

**DANMARK-AMERIKA FONDET & FULBRIGHT KOMMISSIONEN**  
**GRANT APPLICATION - PRELIMINARY BUDGET FORM** FILL IN ALL GREY AREAS AND PRINT OUT IN PORTRAIT ORIENTATION

Name:	
Period of stay you are applying funding for:	
Number of family members travelling with you to the U.S.:	

**EXPENSES** (ESTIMATE EXPENSES FOR THE DURATION OF YOUR STUDY OR PROJECT), COSTS PER SEMESTER/YEAR  
 Only write up expenses directly related to the time period you are applying for (max. one academic year). Keep in mind that DAF will not consider loans, rent, costs etc. in your home country while you are away, and that the grant does not cover expenses regarding accompanying family, therefore do not include this.

NAME OF UNIVERSITY:						
	DKK	USD	DKK	USD	DKK	USD
FLIGHT TICKETS (RETURN)						
VISA EXPENSES						
TUITION						
BOOKS						
RESEARCH RELATED EXPENSES						
OTHER STUDY/ RESEARCH RELATED FEES						

**LIVING EXPENSES**

RENT IN THE U.S.						
BOARD (FOOD)						
LOCAL TRANSPORTATION						
OTHER LIVING EXPENSES						
<b>TOTAL COSTS</b>						

**INCOME** (ESTIMATE INCOME FOR THE DURATION OF YOUR STUDY OR PROJECT)

Additional funding including SU, Udlandsstipendium, salary/ph.d. salary, grants, scholarships, awards or any other sources of funding that you have applied for and received to help support yourself.

	AMOUNT IN DKK	AMOUNT IN USD	NAME OF FUNDING	CONFIRMED/PENDING/NEITHER (C/P/N)	EXPECTED DATE OF NOTIFICATION
SALARY (WHILE IN THE U.S. IF APPLICABLE)					
SU (IF APPLICABLE)					
SU LOAN (IF APPLICABLE)					
UDLANDSSTIPENDIUM (IF APPLICABLE)					
GRANTS/SCHOLARSHIPS ETC. RECEIVED					
OTHER INCOME RELATED TO U.S. STUDY/RESEARCH					
<b>TOTAL INCOME/RESOURCES</b>					

INCOME AND EXPENSES DIFFERENCE	DKK:	USD:
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OTHER GRANTS/ SCHOLARSHIPS and other sources of funding applied for, not yet received	
Expected date of notification	

**THINGS TO CONSIDER:**

- We check your budget thoroughly so do some research for the estimated costs near your school (the school websites are the best indicator of costs)
- DAF will not take ongoing costs in your home country into consideration (loans, rent etc.)
- A DAF grant is not intended to cover all costs related to your study/research
- A DAF grant is not intended to cover costs of bringing family to the U.S.
- Living costs (room and board) should reflect a “modest, but livable” rate. Some adjustments to standard of living may be necessary

**IMPORTANT:**

- Fill in all fields that are applicable. Write N/A if not applicable
- Please use the exchange rate on page 1 set by the Denmark-America Foundation & Fulbright Commission. If you have comments to this, use the space below. Do not change the exchange rate as we use this to compare applications. We are aware of the fact that the current exchange rate may be different, and we will take that into consideration when reviewing the application
- Round up expenses and income to the nearest 10 (ex. \$2476 → \$2480)
- Do not include grants/scholarship you have not received as “Income”. Use the box on page 2 to inform us about these instead
- Handwritten budgets will NOT be considered

PLEASE USE THE FOLLOWING  
SPACE TO EXPLAIN YOUR  
BUDGET IF NEEDED: